



THE SECTION FOR WOMEN IN PUBLIC ADMINISTRATION

AMERICAN SOCIETY FOR PUBLIC ADMINISTRATION
Section for Women in Public Administration

Minutes of Board Meeting
Rutgers University, Newark, New Jersey
March 21, 2003 - 8:30 a.m.

Present:

Meredith Newman, Myrna Bair, Leslie Beauregard, Julia Beckett, Marcy Crowley, Larkin Dudley, Claire Felbinger, Wendy Haynes, Kathy Hensley, Cheryl Simrell King, Karen King (scribe), Sandy Reinke, Janat Yousef.

The meeting was called to order by President Meredith Newman at 8:40 AM. Introductions were made and thanks were extended to retiring members. Leslie moved and Marcy seconded the motion that the minutes of the mid-year SWPA be accepted as written. Motion passed.

Treasurer's Report (Meredith reporting for Genie): Genie Stowers will remain in the position. As of 12/31/00, the SWPA treasury contained \$15,733.64 in assets (\$3,852.18 in checking; \$4,667.20 in savings; \$7, 214.26 in Certificate of Deposit). Income more or less equaled expenses in fiscal 2000.

There is every indication that the awards breakfast will be financially successful (cost to SWPA - \$8.75/person; cost to attendees - \$15.00).

The possibility of defraying the annual expense of the newsletter (\$1,200) was discussed in terms of a paperless newsletter but no conclusion was reached.

Leslie moved and Larkin seconded that the treasurer's report be accepted as presented. Motion passed.

Committee Reports:

1. **Membership** – Larkin reported that current SWPA membership stands at about 300. Notes to non-renewers had been sent with only a minimal response. Meredith e-mailed welcoming letters to new members. Marcy will follow up with hard copy letters. Post-conference letters will also be sent.
2. **Awards** – Claire reported that \$500 had been awarded to Wendy Haynes for her research project.
3. **Nomination and Elections** – Cheryl King asked for a member to serve as chair of the committee and the entire board membership to help in identifying new people to serve on the board.
4. **Conference Chair** – Meredith extended thanks to Myrna Mandell for the success of the ice cream social, booth, and breakfast.
5. **Conference Breakfast** – Meredith announced that the breakfast would be a buffet, followed by Jane Kenney as guest speaker, and concluding with the giving out of awards.
6. **BTG Managing Editor** – Cheryl King announced that a new managing editor is needed. Wendy Haynes volunteered. Outside committee members (men, women of color, etc.)

are needed. Linda DeLeon will continue with production end at the University of Colorado.

7. **Book Reviewer Editor** – Larkin Dudley had nothing to report.
8. **Brochures** – Larkin reported that 1,000 additional brochures had been ordered.
9. **Website** – The purpose of the SWPA website (domain name: womeningov.org is owned by SWPA) is to broaden the base of membership and expand information available on it. A start has been made.
10. **Research/Grants** – Leslie reported that thanks to generous contributors, money is available for grants and scholarships.
11. **Leadership** – Myrna announced that a committee plan of action has been developed.
12. **Archives** – No report.
13. **SWPA Liaisons** – Meredith indicated that the SWPA liaison structure needs to be examined more fully vis-à-vis the new ASPA structure.

Other Business:

1. Wendy and Marcy volunteered to coordinate a SWPA presentation to first time ASPA attendees.
2. Fran and Marcy will review the "The Right Word" brochure.

Outgoing Chair's report: Meredith thanked the SWPA membership for its support and encouraged it to focus on outreach activities in the future.

Presentation of New Chair: Cheryl King has as her goal broadening the scope and base of SWPA and continuing the "trio" approach to leadership.

The Meeting was adjourned at approximately 10:00 a.m.

Submitted by Karen King
May 8, 2001