

CONSTITUTION
Coastal Bend Chapter
The American Society for Public Administration

Article I. Name and Purpose

Section 1. The name of this chapter shall be the Coastal Bend Chapter of the American Society for Public Administration, hereinafter referred to as the Chapter.

Section 2. This chapter is organized for the professional and educational purposes of: exclusively charitable and educational purposes within the meaning of Section 501 (c)(3) of the Internal Revenue Code of 1986, as now in effect or as may hereafter be amended (“Code”). Without limiting the generality of the forgoing, such purposes include the following:

- a. Advancing the science, processes, and art of public administration.
- b. Advancing the equality of opportunity of all persons through public administration.
- c. Encouraging and facilitating the interchange of ideas and information among Coastal Bend residents interested or engaged in the field of public administration.
- d. Furthering public administration in the Coastal Bend through encouragement and support of professional development, public service accountability, professionalism, and administrative excellence.
- e. Outreach to youth, young adults in an effort to raise awareness, appreciation, and understanding of roles and careers in public administration.

In furtherance of its exclusively charitable and educational purposes, the Chapter shall have all general powers of an unincorporated association under the law of the State of Texas as now in effect or as may hereafter be amended, together with the power to solicit and accept grants for such purposes.

Section 3. The Chapter shall serve the area of the Coastal Bend bounded by and including the counties of Nueces, San Patricio, Kleberg, Aransas, and Jim Wells.

Article II. Membership

Section 1. Chapter membership shall be limited to persons holding membership in the American Society for Public Administration. Nonmember public administrators and other interested persons are welcomed to attend chapter meetings and to participate in chapter activities.

Section 2. Chapter members shall have the right to vote for chapter officers and Council and to participate in all Chapter activities.

Section 3. Membership in the Chapter shall be open to all interested individuals without regard to race, ethnic background, gender, sexual orientation, religion, creed, national origin, citizenship status, age, disability or political affiliation.

Article III. Officers and Governing Body

Section 1. The officers of this Chapter shall be a President, Vice President, Secretary, Treasurer, PR & Communications Officer. Their duties shall be as follow:

President - Serve as presiding officer of the Council and general membership meetings of the Chapter.

Vice President - Coordinate the general membership programs of the Chapter and preside in the absence of the President. The Vice President will also serve as President Elect and automatically succeed to the position of president the following year.

Secretary - Prepare minutes of each Council meeting and maintain the official records of the Chapter.

Treasurer - Handle the financial transactions, maintain records of and report the financial status of the Chapter to the Council.

PR & Communication Officer - Solicit, develop and edit content of the chapter publications. Arrange for and maintain the Chapter Home Page on the World Wide Web. Providing publicity and garnering exposure for the organization in the community.

Section 2. The governing body of the Chapter shall be the Council, which shall consist of the Chapter officers, the two most recent past Presidents, and six (6) council members, three (3) to be elected in odd numbered years and three (3) to be elected in even numbered years. Council members shall serve two year terms, and officers shall serve one year terms. Officers and council members may be re-elected for an unlimited number of terms. Every effort shall be made to nominate and elect officers and Council members who represent the broad geographic region the Chapter serves, the wide spectrum of public and nonprofit sector related activities undertaken in the region, and both academic professional and student and practitioner interests. The Council shall supervise and control the affairs of the Chapter and its actions shall follow the general policies of the Society. The President shall serve as presiding officer of the Council.

Section 3. Officers and Council members shall serve until their successors are elected or appointed to take office. The President shall make interim appointments to fill any vacancies on the Council. In case of a vacancy in the office of the President, the Vice President shall be appointed President by the Council. Any vacancy in the office of Vice President shall be filled by an interim appointment of the Council from its own membership. All interim appointments shall serve until the next regular election.

Section 4. The quorum of the Chapter Council shall consist of one-half (1/2) of existing officers and council members + 1 including the President or Vice President.

Section 5. All officers and Chapter Council members shall be members of the American Society for Public Administration and shall be Chapter members in good standing.

Article IV. Nominations and Elections

Section 1. Chapter officers shall be elected annually for one year terms. Three (3) Council members shall be elected in odd numbered years for two year terms, and three (3) Council members shall be elected in even numbered years for two year terms. Officers and Council members shall take office in July after elections are held.

Section 2. Nominations for the offices of President, Vice President, Secretary, Treasurer, PR & Communication Officer, and Council members shall be made by a nominating committee of (3) regular members to be appointed by the President approximately thirty (30) days before the annual meeting. Nominations may also be made from the floor by any regular member of the chapter.

Section 3. A majority of the Chapter members voting shall decide all elections. In case of ties, top 5 Officers will vote to break the tie. If by chance all Officers are not present, a special session shall be called (in person or via telephone) by the president whereas all Officers can vote.

Article V. Meetings

Section 1. The Chapter year shall be from July 1 to June 30.

Section 2. This Chapter shall hold at least four program activities during the calendar year, including the annual business meeting.

Section 3. Other meetings of the Chapter shall be held at times and places designated by the President or by the Council.

Section 4. Chapter members shall be given at least seven days notice in writing of the time, place, and the scheduled business to be considered at the regular meetings. Appropriate notice shall be given to members of all chapter activities. Primary means of notice shall be electronic mail (e-mail).

Article VI. Committees

Section 1. The council may establish committees and/or task forces for various purposes. Committee chairs and members shall be appointed by the President. All such committees and/or task forces shall terminate at the annual meeting upon election of the new officers and Council. Committees and/or task forces may be reappointed by the new President.

Article VII. Fees

Section 1. That portion of the national membership dues designated for rebate to the Chapter shall constitute the fee for the Chapter membership.

Section 2. Other fees as deemed necessary for continuing and special projects may be assessed by the Chapter Council.

Article VIII. Amendments

Section 1. Amendments to this Constitution may be made in the following manner:

a. Amendments may be proposed by the Council, such proposed amendments to be submitted to the membership in accordance with Article V, Section 4, of this Constitution, and such proposed amendments may be adopted by a two-thirds vote of regular members and voting at a regular called meeting;

or

b. Amendments may be proposed by a two-thirds vote of regular members present and voting at a regular meeting.

Section 2. Consistent with inclusion of this Chapter in the group federal income tax exemption ruling of the American Society for Public Administration (identified by the Internal Revenue Service as Group exemption Number 3155), all amendments to the Chapter Constitution which may be made from time to time shall be submitted to the American Society for Public Administration for its approval.

Article IX. Ratification

This Constitution shall be considered ratified upon approval of the American Society for Public Administration and upon the favorable vote of the organization at a duly called meeting of this Coastal Bend Chapter.

Article X. Miscellaneous Provisions

Section 1. No part of the net earnings of the Chapter shall inure to the benefit of, or be distributable to any director or officer of the Chapter, or any other private person, except that the Chapter shall be authorized and empowered to pay reasonable compensation for services rendered to or for the Chapter and to make payments and distributions in furtherance of the purposes set forth herein above.

Section 2. No substantial part of the activities of the Chapter shall be the carrying on of propaganda, or otherwise attempting to influence legislation (except as otherwise permitted by Section 501 (h) of the Code), and the Chapter shall not participate in, or intervene in (including publishing or distribution of statements concerning) any political campaign on behalf of or in opposition to any candidate for public office. Notwithstanding any other provision of these articles, the Chapter shall not carry on any other activities not permitted to be carried on

a. by an organization exempt from federal income tax under Section 501 (c)(3) of the Code,

or

b. by an organization, contributions to which are deductible under Section 170 (c)(2) of the Code.

Section 3. In the event of dissolution or final liquidation of the Chapter, after paying or making provisions for the payment of all liabilities and obligations of the Chapter and for necessary expenses

thereof, all of the remaining assets and property of the Chapter shall be distributed to the American Society for Public Administration provided it remains organized and operated exclusively for charitable or educational purposes as shall at the time qualify as an exempt organization under Section 501(c)(3) of the Code, and if not, to an organization which does qualify. In no event shall any of such assets or property be distributed to any director or officer or to any private individual.

Section 4. The fiscal year of the Chapter shall end in the month of June. The employer identification number or taxpayer identification number assigned by the Internal Revenue Service to this Chapter is: 26-0681668

Adopted by the organization meeting on May 11, 2007.

Voted on and Amended by the Board meeting on June 20, 2008.